



GSA Fleet Vehicle Sales Terms and Conditions for Fixed Price Sales

Note: GSA reserves the right to change these sale terms and conditions. Purchasers are cautioned to periodically review these terms and conditions for possible changes.

GENERAL SALE TERMS AND CONDITIONS: Subject to the changes noted herein, the Sale of Government Property General Sale Terms and Conditions - [Standard Form 114C](#) (Rev. 04 / 2001) (SF-114C), which are incorporated by reference, apply to all sales of GSA Fleet vehicles. This standard form is available upon request.

1. **INSPECTION:** This clause of the SF-114C is unchanged.
2. **CONDITION AND LOCATION OF PROPERTY:** This clause of the SF-114C is deleted and replaced by the following:

LIMITED DESCRIPTION WARRANTY. The Government warrants to the original purchaser that the property listed in the Invitation for Bids or the Fleet Sales Catalog will conform to its description only. Condition of property is not guaranteed. Deficiencies, when known, have been noted in the item description; however, the absence of any indicated deficiencies does not mean there are none. Announced conditions at time of sale supersede the description in the Invitation for Bids or the Fleet Sales Catalog.

If a mis-description is determined, the Government will keep the property and refund any money paid unless an equitable resolution is agreeable between both parties. Any refund of payment, full or in part, as a result of a vehicle claim, will be made by electronic funds transfer (EFT) or a credit back to the credit card, if paid with such, on which payment was originally made. If a mis-description is determined after removal, the purchaser may be required to take the property at his or her expense to a location specified by the contracting officer. No refund will be made unless 1) the purchaser still owns and is in possession of the vehicle, and 2) the purchaser submits a written notice, claiming a mis-description, to the contracting officer within 15 calendar days of the date specified for removal and maintains the property in the same condition as when removed. Purchasers may be required to submit an independent estimate of repairs from a reputable repair facility as part of their written notice to the contracting officer. This warranty is in place of all other guarantees and warranties, express or implied. The Government does not warrant the merchantability of the property or its fitness for any use or purpose. The amount of recovery under this provision is limited to the purchase price of the



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mis-described property. The purchaser is not entitled to any payment for loss of profit or any other monetary damages, including special, direct, indirect, or consequential damages.

3. **CONSIDERATION OF BIDS:** This clause of the SF-114C is unchanged.
4. **FORMS OF BID DEPOSITS AND PAYMENTS:** This clause of the SF-114C is supplemented with the following:

A valid driver's license or other accepted form of Federal, state or local government issued photo identification information must be presented by all purchasers at time of payment.

Acceptable forms of payment shall include:

- a. **Credit card** - MasterCard, VISA, American Express, or Discover credit cards may be accepted. Credit cards must be backed by a United States financial institution. Acceptance of credit cards is subject to verification and approval by the issuing bank.
 - i. Effective June 1, 2015, the daily limit per individual credit card transaction is \$24,999.99.
 - ii. Any individual credit card transaction greater than \$24,999.99 will be rejected.
 - iii. Any individual transaction amount above \$24,999.99 must be paid by another form of payment.
 - iv. Individual transactions greater than \$24,999.99 may not be split into two or more transactions over one or multiple days if the multiple transactions would cause the total charge to exceed the individual transaction maximum dollar amount of \$24,999.99. Splitting a transaction violates card network and Fiscal Service rules.
 - v. For a customer that attempts multiple transactions on the same day with the same credit card, those transactions causing the total charge to exceed the limit of \$24,999.99 will be rejected.
 - vi. For more information on this limitation from the U.S Treasury Department visit: <https://fm.fiscal.treasury.gov/v1/p5/c700.html>
- b. **Debit cards** - Must be backed by a United States financial institution. Debit cards with dollar limitations and/or requiring a PIN are not



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acceptable. Debit card transactions have no U.S Treasury daily transaction limit.

- c. **Wire Transfers or EFT** (Automated Clearing House (ACH) Network payments) - If you are making payment via EFT/Wire Transfers directly to GSA, please contact the Sales Contracting Officer (SCO) for the sale and provide Wire or ACH confirmation from your financial institution.
- d. **Checks** – Must be made payable to GSA and must be backed by a United States financial institution. The following type of checks, subject to the conditions noted, may be used with advance approval from the auction facility:
 - i. Cashier's check
 - ii. Checks properly endorsed by Federal, State, or local government
- e. **Purchase Orders** – State and local governments may present a purchase order to obligate funds for vehicle purchases. The obligation of funds via a purchase order must be pre-approved by the SCO. Payment must be received by GSA within 30 days of the vehicle sale. (See [FMR 102.38.350](#))

While multiple forms of payment will be accepted to purchase a vehicle, no more than two credit cards may be used to render payment for any one vehicle. In the event the buyer is purchasing for another individual or company and uses a credit card not imprinted with the buyer's name, a power of attorney permitting the use of the credit account will be required. Power of attorney is not required if the purchaser is a licensed dealer and registered as such.

Full payment must be made in accordance with the payment due date listed in the Invitation for Bid or the Fleet Sales catalog for each sale.

- 5. **BID PRICE DETERMINATION:** This clause of the SF-114C is unchanged.
- 6. **PAYMENT:** This clause of the SF-114C is unchanged.
- 7. **TITLE:** This clause of the SF-114C is supplemented with the following:

A United States Government Certificate to Obtain Title to a Vehicle, Standard Form 97-1 (SF-97-1) and a purchaser's receipt will be issued to the buyer of each motor vehicle sold. The SF-97-1 is not a motor vehicle registration. It is



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evidence of title only and is to be used by the purchaser to obtain a proper state motor vehicle registration. The SF-97-1 in no way serves as a waiver for payment of motor vehicle registration fees, nor county or State taxes assessed on the vehicle, subsequent to its purchase. The SF-97-1 is accepted in all 50 states and U.S. territories. The Government makes no claims as to the acceptance of this standard form outside of these areas.

The SF-97-1 can only be made out to the State, territory, possessions, political subdivision thereof, or tax-supported agency purchasing the vehicle. There are times when buyers require/request a duplicate copy of the SF-97-1. Any request for a duplicate SF-97-1 must be made in writing to the Contracting Officer of record. Please be advised there may be a fee associated with this request.

JUNK, SALVAGE, AND JUNK (FLOOD DAMAGE) VEHICLES: A branded SF-97-1 will be issued for vehicles sold junk, salvage, or junk flood damage. This brand will indicate that the vehicle is sold as "JUNK", "SALVAGE", or "JUNK FLOOD DAMAGE". A subsequent SF-97-1 will not be issued regardless of repairs made.

- 8. DELIVERY, LOADING, AND REMOVAL OF PROPERTY:** This clause of the SF-114C is supplemented with the following:

The Government does not provide nor arrange for the transportation of purchased vehicles.

A valid driver's license or other accepted form of Federal, state, or local government issued photo identification will be required to remove property from the sale premises. A copy of the identification will be maintained for up to 90 days and will then be destroyed. For vehicles purchased from an auction location, a valid gate pass issued by the auction is required. For vehicle purchases paid via credit card, the credit card used to make payment must be displayed at time of removal. If said credit card is not available at the time of removal, a notarized letter from the credit card holder must be provided in order to remove the property. The notarized letter must include, at a minimum, the purchaser's name, the purchaser's address, the name of the individual or transport company authorized to remove the property, a copy of the purchaser's valid driver's license or other accepted form of Federal, state, or local government issued photo identification, and a copy of the credit card used to make the purchase. The removal of property may be delayed until the identity of the removing agent can be verified with the buyer. The individual removing the



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property must also provide a valid driver’s license or other accepted form of Federal, state, or local government issued photo identification.

Property must be removed by the removal date listed in the Invitation for Bid or the Fleet Sales catalog for each sale. Buyers may make arrangements with the auction house to store vehicles at the auction facility for additional time, but this agreement is between the buyer and the auction facility, and the buyer assumes all risk of damages and costs associated with storage.

Access to some Federal facilities is now impacted by the Real ID Act. If using a driver's license or other Federal, state or local issued identification card as identification, it will need to comply with the requirements of the Real ID Act. Refer to www.dhs.gov/real-id-public-faqs for more information on the Real ID Act. Individuals with non-compliant identification may present alternative forms of federal or local photo identification - such as a U.S. Passport - accepted by the agency. Some agencies may have additional processes to accommodate individuals lacking the prescribed identification documents.

9. **DEFAULT:** This clause of the SF-114C is deleted and replaced with the following:

All items awarded to you are contractually yours and must be paid for and removed within the time period specified under the special terms and conditions for each sale. Failure to do so could result in termination of the contract.

The purchaser agrees that in the event they fail to pay for the property or remove the same within the prescribed period of time, the government at its election and upon notice of default shall be entitled to retain (or collect) as liquidated damages a sum equal to:

Award Amount	Liquidated Damages Fee Equal To
Less than \$875.00	Award Amount
\$875.00 and greater	\$875.00

In the event the purchaser fails to pay for or remove the vehicle as specified in these terms and conditions, the following action applies: Purchaser will automatically be placed in default. Upon being put in default, the purchaser shall



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lose all right, title, and interest which he/she might otherwise have acquired in and to such property as to which a default has occurred.

In the event the purchaser is placed in default, the Government shall be entitled to retain (or collect) as liquidated damages the sum as denoted above. In the event multiple lots were purchased, this default amount will apply to EACH and EVERY lot for which a default has been recorded. **GSA does not grant extensions of time for payment and removal.**

Purchasers in default are not eligible to bid on future sales until all defaults are cured. See Provision #23 - Eligibility of Bidders.

10. **SETOFF OF REFUNDS:** This clause of the SF-114C is unchanged.
11. **INTEREST:** This clause of the SF-114C is unchanged.
12. **ADJUSTMENT FOR VARIATION IN QUANTITY OR WEIGHT:** This clause of the SF-114C is unchanged.
13. **WEIGHING, SWITCHING, AND SPOTTING:** This clause of the SF-114C is unchanged.
14. **RISK OF LOSS:** This clause of the SF-114C is unchanged.
15. **LIMITATION ON GOVERNMENT LIABILITY:** This clause of the SF-114C is unchanged.
16. **ORAL STATEMENTS AND MODIFICATIONS:** This clause of the SF-114C is unchanged.
17. **COVENANT AGAINST CONTINGENT FEES:** This clause of the SF-114C is unchanged.
18. **OFFICIALS NOT TO BENEFIT:** This clause of the SF-114C is unchanged.
19. **CERTIFICATE OF INDEPENDENT PRICE DETERMINATION:** This clause of the SF-114C is unchanged.
20. **ASSIGNMENTS OF CONTRACTS:** This clause of the SF-114C is unchanged.



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21. **CLAIMS LIABILITY:** This clause of the SF-114C is unchanged.
22. **WITHDRAWAL OF PROPERTY AFTER AWARD:** This clause of the SF-114C is unchanged.
23. **ELIGIBILITY OF BIDDERS:** This clause of the SF-114C is unchanged.
24. **REQUIREMENTS TO COMPLY WITH APPLICABLE LAWS AND REGULATIONS:** This clause of the SF-114C remains unchanged.
25. **DEFINITIONS:** This clause of the SF-114C remains unchanged.

PRIVACY ACT NOTICE: The Privacy Act Notice contained in the SF-114C is supplemented with the following:

SOCIAL SECURITY NUMBER OR TAX IDENTIFICATION NUMBER: In accordance with Public Law No.104-134, Section 31001, the Debt Collection Improvement Act of 1996: a Social Security Number (SSN) or company Tax Identification Number (TIN) must be provided by anyone conducting business with the Federal Government, from which a debt to the Government may arise. Bids will not be considered for award from anyone not providing this information. Non-U.S. citizens must provide passport or VISA information in lieu of a SSN or TIN. (Note: absence of a SSN or TIN may result in the rejection of any claim(s)) Individuals purchasing a vehicle for another person or company must furnish the information stated above and have a letter showing Power of Attorney from that person or company authorizing the buyer to purchase Federal Surplus Property on their behalf. Power of attorney is not required if the purchaser is a licensed dealer and registered as such, although the requirement to provide a TIN remains.

SALE OF GOVERNMENT PROPERTY SPECIAL SEALED BID CONDITIONS: These terms and conditions do not apply to the sale of GSA Fleet vehicles.

SALE OF GOVERNMENT PROPERTY SPECIAL SEALED BID – TERM CONDITIONS: These terms and conditions do not apply to the sale of GSA Fleet vehicles.

SPECIAL SPOT BID CONDITIONS SALE OF GOVERNMENT PROPERTY: These terms and conditions do not apply to the sale of GSA Fleet vehicles.

SALE OF GOVERNMENT PROPERTY SPECIAL AUCTION CONDITIONS: These



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terms and conditions do not apply to fixed price sales of GSA Fleet vehicles.

The following additional terms and conditions apply to fixed price sales of GSA Fleet Vehicles:

- DISPUTES/CLAIMS:** Any contract resulting from this offering is subject to the Contract Disputes Act of 1978, ([41 U.S.C. 7101-7109](#)) [Public Law 95-563](#) as amended to include the Administrative Dispute Resolution Act (enacted Nov. 15, 1990 ([Pub. L. 101-552](#))). The current disputes clause is hereby incorporated by reference. Except as provided in the Act, all disputes arising under or relating to the sale shall be resolved under this clause. As used herein, "claim" means a written demand or assertion by one or more parties seeking, as a legal right, the payment of money, adjustment or interpretation of contract terms, or other relief arising under or relating to the contract. A claim must be reduced to writing and submitted to the assigned Sales Contracting Officer for decision. Any claim for mis-description must be submitted to the contracting officer within 15 calendar days of the date specified for removal as stated in provision 2 above. A claim by the purchaser against the Government shall be subject to a decision by the Sales Contracting Officer. Copies of the clause are available upon request from the GSA Sales Office conducting this sale.
- REVOCATION OF AWARD:** The purchaser warrants that they are not delinquent in the payment of any debt due the United States Government resulting from prior purchase of surplus personal property. In the event the Government determines after award that the purchaser has breached warranty, the Government shall have the right to annul the contract without liability.
- EXCHANGE SALE:** This property is being offered in accordance with the exchange/sale provisions of Section 201(a) of the Federal Property and Administrative Services Act of 1949 Stat. 384 as amended (40 U.S.C. 503).
- BUYER RESPONSIBILITIES:** The buyer of any vehicle from GSA is responsible for adhering to any Environmental Protection Agency (EPA) or National Highway Traffic Safety Administration (NHTSA) requirements. Additionally, buyers are responsible for having air pollution control devices inspected and or installed and obtaining a certificate of compliance from the appropriate state registration official. Accordingly the Auction House (in accordance with applicable state laws) may have the vehicle inspected prior to obtaining title and collect the fee associated with the certificate of compliance at the time of payment.

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5. **RECALLS:** Vehicles with known open recalls have been identified, but additional outstanding recalls may be possible. Potential buyers should contact the National Highway Traffic Safety Administration at <http://www.nhtsa.gov> for more information on recall campaigns. Buyers should contact a manufacturer's dealership in their local area that services that brand of vehicle to address any outstanding recalls, or to verify that all recalls that have been addressed are completed.
6. **TELEMATICS DEVICES:** Vehicles being sold may have telematics devices installed in the OBD-II (or similar) port. All telematics service subscriptions have been cancelled. Telematics devices have had any memory erased and the devices have been rendered permanently non-operational.
7. **REGISTRATION:** Registration for GSA Fleet sales may occur either online through GSAFleet.gov or via an alternative method (e.g., paper form), at the discretion of GSA Fleet.

If a bidder does not agree to the presented terms and conditions they cannot place bids on property. If for any reason GSA Fleet believes that the bidder has not complied with the terms and conditions, GSA may at its sole discretion cancel the user's registration and forward an e-mail to the address currently on file stating that the account has been terminated. Terms and conditions apply to all users with registered accounts.

To participate in the GSAFleet.gov bid process, an individual must acknowledge that they have read and accepted all terms and conditions detailed on GSAFleet.gov and this document, and indicate that they agree by marking the required box during the registration process or when prompted to when a change to the terms have been implemented. Doing so confirms that a bidder agrees to make a good faith offer.

8. **GSAFLEET.GOV USER ACCOUNTS:** Registered users of GSAFleet.gov are advised of the following:
 - a. **Account Security:** Bidders are cautioned that they are solely responsible for protecting their GSAFleet.gov login information. If a bidder allows any other person to use their GSAFleet.gov login information, that bidder will be responsible for any contracts awarded to their account. ONLY legal proof (i.e., a police report) claiming stolen identity will excuse the bidder

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from contract liability. If the bidder believes their account has been compromised, they can request their account be deactivated by contacting fleet.registration@gsa.gov.

- b. **Account Limit:** GSA reserves the right to limit the number of "individual" registrant accounts on GSAFleet.gov to one for each individual. New customers registering as an "individual" will only be able to have one unique User ID. Individual registrants that have more than one account will be prohibited from establishing new accounts unless the old account(s) have been deactivated. Additionally, GSA may, at its sole discretion, deactivate second and subsequent "individual" accounts as it deems appropriate. For "Company" accounts, multiple accounts can be registered using the same TIN. However, each account must have a unique email address associated with it.
- c. **Expired & Defaulted Accounts:** GSA will deactivate accounts that have not been active for one (1) year. Users will not be able to log into an account which has been deactivated and will have to submit a request to fleet.registration@gsa.gov to reactivate their account. Defaults never expire, so users with accounts in "default" will not be able to register and actively bid on auctions until which time their default(s) have been satisfied.
- d. **Restricted Access from Logging in or Bidding:** There are a number of reasons GSA may restrict a user's access to logging into GSAFleet.gov or submitting a bid. These reasons include:
 - Providing false information;
 - Submitting bids using unacceptable/profane usernames;
 - Defaulting on a previously awarded GSA Fleet or GSA Auctions contract;
 - Initiating a chargeback;
 - Violating the Terms and conditions; and/or
 - Any adverse behavior that GSA considers justifiable to restrict access to logging in or bidding.

Once the above issues have been resolved, the restriction will be lifted.

- e. **Account Usernames:** Bidders shall refrain from creating usernames that are considered profane or offensive in nature. If such names are

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discovered or otherwise brought to the attention of GSA, the bidder will be contacted and asked to re-register using a more appropriate username, and the "offensively named" account will be blocked to prevent further use.

- 9. MULTI-FACTOR AUTHENTICATION:** As part of the CyberSecurity National Action Plan, the U.S. Government requires all Federal Government websites to use Multi-Factor Authentication (MFA) to verify the identity of users and prevent unauthorized access. [GSAFleet.gov](https://gsafleet.gov) uses Okta, Inc.'s Identity management solution to verify the identity of users. Users will be required to establish a profile with Okta (password, secret question, secret answer). Once this profile is established, users will be able to receive a one time code (OTC) to log in to [GSAFleet.gov](https://gsafleet.gov).

Under MFA, a user is granted access to [GSAFleet.gov](https://gsafleet.gov) only after presenting two or more credentials (or factors) to an authentication mechanism. Users will receive a new OTC each time they log in to [GSAFleet.gov](https://gsafleet.gov) and will be required to enter it in order to gain access to their account. Authentication methods include text message, voice, Google Authentication, and Okta Verify, an authentication application provided by Okta, Inc.

- 10. EMAIL COMMUNICATION:** [GSAFleet.gov](https://gsafleet.gov) users are advised that, on occasion, GSA may use the e-mails they provide to [GSAFleet.gov](https://gsafleet.gov) for additional e-mail communication. These e-mails give bidders notice of certain sales where such bidders have a history of placing bids on similar property. Bidders who receive such e-mails will have the option to "unsubscribe" and opt out of receiving similar future e-mail offers from GSA Fleet. GSA does not share or sell email addresses to third parties.
- 11. PHOTOGRAPHS ON GSAFLEET.GOV:** Photographs on [GSAFleet.gov](https://gsafleet.gov) may not depict an exact representation of the bid item(s) and should not be relied upon in place of written item descriptions or as a substitute for physical inspection. Please contact the custodian for inspection dates and times.

GSA makes no representation or warranty regarding use of the photos on this site. Some may be U.S. government work and free from copyright, some may be produced by other than the government and GSA may be using the photograph with permission from the copyright holder. If you have interest in using a particular photo, it is your responsibility to determine if it is copyrighted or available for use without permission.

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12. **REOFFERING AND RESALE OF ITEMS:** Please be advised that items that are available on GSAFleet.gov are considered property of the Federal Government until which time it is awarded, paid for and removed from Federal premises. As such, this property may not be advertised, offered, pre-sold or otherwise represented as the property of any bidder for personal gain, prior to the award, payment and full possession of items/lots by the awarded bidder. Actions made in violations of this warning may result in legal action and prosecution against the awarded bidder, by the Government.

The offerings on GSAFleet.gov are considered proprietary and are not available for use by third parties to promote, advertise, or otherwise sell allegedly on behalf of the Government. Such actions would require a contractual agreement with GSA Fleet, which such agreement will not be granted. Please be advised that any cost for such marketing efforts will not be reimbursed by GSA, and any representation allegedly on behalf of GSA will be considered fraudulent.

13. **FRAUD:** Any potential bidder who knowingly provides false statements and/or conceal facts in relation to documents required by GSA Fleet is subject to prosecution by the Government under U.S. Code Title 18 in connection with identification or providing falsifying documents. IP addresses are documented during the GSAFleet.gov registration process and for each bid submitted. GSA Fleet reserves the right to monitor and review IP addresses at their discretion.
14. **CHARGEBACKS:** If at any point during the disputes process the bidder takes action contrary to the prescribed process and effects a chargeback via the bidder's credit card company, GSA will be notified by its credit card processing company and will make every effort to deny the chargeback in lieu of the prescribed dispute process. GSA may also restrict access to the bidders GSAFleet.gov account until chargeback issues are resolved.

If the bidder has removed the property and receives a refund by his/her charge card company due to a chargeback, the bidder will be considered to have unauthorized possession of the property at issue because the bidder has breached the contract with the Government by failing to submit payment for the property. Under such circumstances, GSA will take appropriate legal action against the bidder. Additionally, GSA will open a claim with its Finance office resulting in a series of demand letters until payment is received. If the payment for the debt has not been received within 120 days, the claim will be submitted to the Department of the Treasury for collection of payment. The monies owed may be collected through the Treasury Cross Services Program which includes the



U.S. General Services Administration

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Treasury Offset Program (TOP).

Sales Contracting Officer

Name:

Phone:

Email: